

**Job Posting**  
**Shelter Supervisor – Oscars Place**  
Regular, Full-time  
Location: 344 Ross Ave, The Pas, R9A 1K3  
Typical Schedule: 4:00pm – 12:00am

The Canadian Mental Health Association Across Manitoba is part of a 100-year-old nation-wide non-profit organization that promotes the mental health of Canadians and supports the resilience and recovery of people experiencing mental illness.

***CMHA Across Manitoba is committed to our workforce reflecting the diversity of the communities within which we work. As such, we encourage applications from persons with disabilities, members of visible minorities, First Nations, Inuit, and Métis people, people of all sexual orientations and genders, and others who may contribute to the diversity of our staff. Personal experience with mental illness and or addiction, either through self or a loved one, is an asset.***

### **The Opportunity**

We have one full-time, regular overnight position (4pm – 12am) available for a shelter supervisor to work within CMHA's emergency overnight shelter in The Pas – Oscar's Place.

### **The Position**

The Supervisor at Oscar's Place is responsible for overseeing nightly shelter operations, ensuring a safe, respectful, and supportive environment for all guests. Reporting to the Program Manager, the Supervisor provides leadership to frontline staff, manages day-to-day operations during overnight hours, and supports individuals experiencing homelessness with dignity and compassion. A job description is available upon request.

The current targeted salary range for this position is \$62,938.25 to \$76,100.50 per year. Compensation will be determined through an assessment of relevant work experience and according to established out-of-scope salary scales, based on a 35-hour work week.

### **The Qualifications Required**

- A completed three-year undergraduate university degree in a human service discipline, such as social work or psychology, sociology and education. Equivalent education and experience may be considered.
- Four (4) years of experience working with a community-based mental health organization or with vulnerable populations experiencing homelessness, mental health challenges, and substance use.
- Two (2) years of experience in a leadership or supervisory capacity.

- Team management, communication, and conflict resolution skills.
- Ability to remain calm and make sound decisions in high-pressure situations.
- Demonstrated understanding of harm-reduction, trauma-informed practice, stigma, and culturally safe approaches.
- Demonstrated confidential documentation and organizational skills.
- Willingness to obtain valid First Aid/CPR certification.
- Ability to work overnight shifts, including weekends and holidays.
- Criminal record check, with vulnerable sector check and abuse registries, satisfactory to the employer.
- Legally entitled to work in Canada
- Work performance record satisfactory to the employer.

### Total Rewards

CMHA offers an inclusive and respectful culture along with paid leaves for vacation, illness, bereavement, and mental health. A flexible working environment, supporting work life balance, with paid extended health, dental, employee assistance programming and life insurance benefits. A defined benefits pension plan is equally cost shared between CMHA and the employee, long term disability is 100% employee paid, when eligible. There is annual, budgeted support for professional development. Employees enjoy 12 paid general (statutory) holidays per year as well as a paid closure between December 24<sup>th</sup> at noon up to and including January 1<sup>st</sup>.

### The Process

Please submit your resume and a cover letter by May 8, 2026, indicating Competition Number **26-043** to [r.miralles@cmhaswanvalley.ca](mailto:r.miralles@cmhaswanvalley.ca).

Alternatively, applications may be submitted by mail to:

CMHA Swan Valley Branch, Parkland & The Pas  
Attn: Robert Miralles  
 PO Box 1593, Swan River, Manitoba R0L 1Z0.

CMHA will respond to requests for reasonable accommodations throughout the selection process. Please connect if you require any accommodations.

### VALUES

Work hard to listen | Support one another | Create strong connections | Be curious | Discover better ways | Focus on impact | Serve with passion | Embrace IDEA – Inclusion, Diversity, Equity, Accessibility | Honour lived experience | Believe it's possible