

The Canadian Mental Health Association Swan Valley Branch – Parkland and The Pas Region is part of a 100-year-old nation-wide non-profit organization that promotes the mental health of Canadians and supports the resilience and recovery of people experiencing mental illness.

Job Posting
Shelter Attendant – Oscar’s Place
The Pas, Manitoba
1 Part-Time Position
1 On-Call Casual Position
Weekday and Weekend Hours

Hourly Salary Starting at \$22.00 (\$23.25 for Night Shifts with Night Premium)

CMHA Parkland and The Pas Region (Swan Valley Branch) is currently looking to hire one part-time Shelter Attendant and one on-call casual Shelter Attendant for Oscar’s Place in The Pas, MB. These positions provide direct support to Oscar’s Place and its participants and focus on maintaining the facility and supervision of participants utilizing Oscar’s Place to ensure safety during the nighttime and daytime hours.

Hours of work are from 8:00 PM – 8:00 AM and 8:00 AM – 8:00 PM (12 hours per shift) 7 days per week on rotation. Shifts are scheduled as per rotational need for Oscar’s Place, by the Program Manager. CMHA Parkland and The Pas Region offer a competitive salary, as well as employee health benefits and an employer matched pension plan for all full-time and part-time employees working more than 15 hours per week.

For a full position summary including all duties, interested applicants can contact Robert Miralles – Program Manager for CMHA Parkland and The Pas Region in The Pas, MB at 204-623-2570 or by email at r.miralles@cmhaswanvalley.ca.

Qualifications:

- Must be 18 years of age or older and have at least a grade 10 education. Grade 12 high school diploma is preferred. Experience working in an Emergency/Homeless Shelter or with individuals experiencing homelessness and/or education related to the social services field is considered an asset.
- Ability to work independently with minimal supervision.
- Must possess well developed communication, organizational and coordination skills.
- Ability to formulate, communicate and implement intervention strategies.
- Functional knowledge of crisis intervention and assessment techniques.
- Demonstrated group facilitation skills.
- Ability to understand and integrate concepts of client empowerment and recovery.
- Knowledge and a good understanding of mental illness.
- Knowledge of mental health support services in the region.
- Ability to function effectively as a member of an interdisciplinary mental health team.

- The ability to operate a photocopier/printer/scanner and Microsoft Office and Windows applications.
- Must possess a certificate in a recognized first aid and CPR training course or be willing to acquire within a specified period.
- Must demonstrate a strong professional manner in dealing with members, staff, families, and the public while being open, friendly, approachable, accepting and understanding.
- Must provide a recent Criminal Records Check and Vulnerable Persons Act Check as well as an Adult Abuse Registry Check.
- Knowledge of Indigenous culture and ability to speak an Indigenous language is considered to be an asset.
- Personal experience with mental health/addiction issues and/or homelessness is an asset.

Total Rewards

CMHA offers an inclusive and respectful culture along with paid vacation, bereavement, and mental health. A flexible working environment, supporting work life balance, with employer cost shared extended health, dental, employee assistance programming and life insurance benefits. A defined benefits pension plan is also available and equally cost shared between CMHA and the employee, long term disability is 100% employee paid, when eligible. We also provide annual budgeted support for professional development.

The Process

The above noted positions are open for applications until filled. These positions will be reporting to the Program Manager for Oscar's Place/The Pas with CMHA Swan Valley Branch in The Pas, MB. These positions are based in The Pas MB. For more information or to apply for these positions, please email Robert Miralles at r.miralles@cmhaswanvalley.ca or call Robert at 431-355-0715.

CMHA will respond to requests for reasonable accommodation throughout the selection process. Please contact us if you require any accommodations.

Only those selected for an interview will be contacted.

CMHA Swan Valley Branch is committed to our workforce reflecting the diversity of the communities within which we work. As such, we encourage applications from persons with disabilities, members of visible minorities, First Nations, Inuit, and Métis people, people of all sexual orientations and genders, and others who may contribute to the diversity of our staff. Personal experience with mental health/illness and/or addictions, either through self or a loved one, is an asset.