

Job Posting

Service Navigation Specialist

Full-time, Term

The Canadian Mental Health Association Manitoba and Winnipeg is part of a 100-year-old nation-wide non-profit organization that promotes the mental health of Canadians and supports the resilience and recovery of people experiencing mental illness.

The Opportunity

We have a **full-time, term position** available for a **Service Navigation Specialist** to work within CMHA's **Huddle Broadway Program**. The end date of the term will be **June 28, 2024**. Huddle is intended to be a one-stop-shop for youth to have ease of access to mental and physical health, addictions, financial and employment supports, culturally appropriate Indigenous counselling, supports, events, activities and opportunities to connect with their community and each other through structured educational programming, and events. This program is designed to help youth (12 – 29) reach their goals and highest potential.

The Position

The Service Navigation Specialist at Huddle Broadway serves as a liaison between WSD schools and Huddle services, connecting School Support Teams, families, and the wider school community. Responsibilities include supporting access to mental health services, fostering collaborative relationships, enhancing communication between Huddle and WSD, and addressing barriers to service access. This position plays a vital role in creating a supportive environment by providing resources, education, and facilitating connections within the community. Observing best practices in privacy, trauma informed approaches, person-centred care, and value alignment with CMHA Manitoba and Winnipeg. A full job description is available on request.

The salary scale for this position falls within Band 5, starting \$45,869.88, of the 2021 Collective Agreement, for 35 hours of work per week.

The Qualifications

Required:

- Post-secondary degree in a human service-related discipline (e.g., social work, counseling, psychology, community development, mental health) or related social services training
- Eligible for registration in a relevant professional body for their discipline (e.g., Manitoba College of Social Work, College of Occupational Therapists of Manitoba, College of Registered Psychiatric Nurses of Manitoba, certified CCPA counselor, etc).
- Two years of experience in counseling, clinical service, or service navigation.
- Knowledge of education and health service systems.
- Hands-on experience working with children, youth, and families.
- Demonstrated ability to work collaboratively in and liaising with inclusive and diverse environments, including the education system.
- Application of person-centered, recovery-oriented, and trauma-informed approaches.
- Ability to work collaboratively within teams while also functioning independently.

- Experience working with families and communities using systems and/or human ecological approaches.
- Demonstrated understanding of youth mental health, mental illness, substance use, recovery, and Harm Reduction principles.
- Strong administrative skills, including case management notation, data collection, and measuring the impact of service delivery.
- Displays a strong understanding and practical experience in working with diverse communities.
- Applies an inclusion/anti-oppression framework, specifically tailored to 2SLGBTQIA+ youth and community services, services for youth and families of color, settlement services, and the impact of immigration on newcomer youth.
- Recent satisfactory criminal record check, vulnerable sector check and abuse registries.
- Valid driver's license and access to a vehicle and legally entitled to work in Canada.

Preferred

- Proficient in clinical assessment and counseling skills.
- Skillful in identifying, assessing, and coordinating needs.
- Familiarity with community resources and understanding of Psychosocial Rehabilitation principles.
- Effective and strong communication skills.
- Expresses a commitment to reconciliation and decolonizing practices.

Total Rewards

CMHA offers an inclusive and respectful culture along with paid leaves for vacation, illness, bereavement, and mental health. A flexible working environment, supporting work life balance, with paid extended health, dental, employee assistance programming and life insurance benefits. A defined benefits pension plan is equally cost shared between CMHA and the employee, long term disability is 100% employee paid, when eligible. There is annual, budgeted support for professional development. Employees enjoy 12 paid general (statutory) holidays per year as well as a paid closure between December 24th at noon up to and including January 1st.

The Process

Please submit your resume and a cover letter by **February 16, 2024**, indicating Competition Number **24-022** to careers@cmhawpg.mb.ca

CMHA will respond to requests for reasonable accommodations throughout the selection process. Please connect if you require any accommodations.

CMHA Manitoba and Winnipeg is committed to our workforce reflecting the diversity of the communities within which we work. As such, we encourage applications from persons with disabilities, members of visible minorities, First Nations, Inuit, and Métis people, people of all sexual orientations and genders, and others who may contribute to the diversity of our staff. Personal experience with mental illness and or addiction, either through self or a loved one, is an asset.

VALUES

Work hard to listen | Support one another | Create strong connections | Be curious | Discover better ways | Focus on impact | Serve with passion | Embrace IDEA – Inclusion, Diversity, Equity, Accessibility | Honour lived experience | Believe it's possible